

Prince George's Swimming Pool Inc.
Board Meeting
MINUTES
September 12, 2011

Present: Mary Melchior, David McCandlish, Colin Strauss-Riggs, DJ Nolan, Don Stewart, Dave deRosa, Lothlorien Redmond, Tiffani Bois, Paul Rondelli, Stacy Smith, Andrew Farrington.

Apologies: Stefano Delens.

Absent: Michael Brehl.

Tabled discussions/items for the post-season

- Request from Queenstown for Parking November
- Committee Review October
- Long-range capital improvement plan See below
- Grounds and bathhouse cleaning needs to be addressed for next season. Management
- A blocked drain is causing algae on the edges of the deck. The board asked that we try to get through this season and perform required surgery after the season is over. Management
- Cash Register with cc swipe? Ask for some prices. Also check with PNC re prices for a temporary merchant account. February
- A fee of between \$3,500 and \$5,000 was discussed for the proposed changes in the database. Tanya will make a more detailed assessment based on the requirements of the new system. October
- Update on slide and diving board February
- Financial Checks and Balances November
- DN to write up:
 - Reports on both membership meetings for the record
 - Change Co-op Deposit on the website
 - Ensure that Manual includes the new protocol on allowing people to view the grounds.

MMA

- McFarland: update. LL
- A series of leaks have sprouted in various places. PP will talk to Joe Kelly.
- The board requested a shorter version of the Operations Manual. DN/LL

PG Pool Proposed Capital Improvements

The board approved \$100,000 for the improvements to be made in this off-season. Stacy will arrange for an estimate for guidance with Don and/or Paul. Then PP will arrange for further estimates.

Priority 1 (2011-2013)

- Replace entire roof (with slope), and install fan for kitchen Don/RJ
- Install workable footbaths/outdoor showers; move existing outdoor shower Lighthouse/Joe
- Install in-ground sprinkler system TR
- Replace plumbing, sinks, showers (w/hot and cold mixers) and urinals in changing areas Joe Kelly/Paul/Tanya
- Repair window coverings and install fan behind ice machine in the kitchen. TR/Stacy
- Replace kitchen and tool-room doors (install larger kitchen door, moving it as necessary) Stacy
- Install a new storage shed WW
- Build 1-2 pavilions for shade Stacy
- Install lights: on trees; on the fences surrounding main pool; along the two paths to the pool; in the ping pong area; in back corner near fire pit; for volleyball area etc. as necessary. Stacy

- Install proper volleyball posts to fit real volleyball net; Rehabilitate tether ball and horseshoe areas with correct equipment DN
- Investigate wheels on tables to ease movement DN
- Complete installation of new signs DN
- Extend wading pool deck on west side Co-op
- Design office space for more efficient use and install good shelving Co-op
- Kill all the flies/rodents Co-op
- Replace roof on wading pool pump house Co-op

COMMITTEE REPORTS

- Each committee chair or co-chair (underlined below) is to write up a description of the committee responsibilities and guides to important activities that fall under their purview. This will be included in the Operations Manual.

Board Mary

- Report on/Minutes of Membership meeting: Approved. The timing of member applications for 2012 will be included in the report to our membership.

Co-op Colin

Membership Tanya

Physical Plant Andy/RJ

- Clean-up of the Grounds: Work Day on Saturday 17 September, grass cutting, cleaning kitchen and office fridges; shed: Andrew 8-12; Don 1-4; Whitney about shed. Also work day 8-9. If people want a weekday workday let me know.

Special Events Dave

Pool Management Lothlorien/Whitney

- Briggs person – freezer died. Don.

Finance DaveMc

- The board approved a \$100,000 payment to our loan. DaveMc

Communications DJ

Future meetings

- October ??; November ??; (skip December if possible); January ??, 2012; February ??