

**Prince George's Swimming Pool Inc.**  
**Board Meeting**  
**MINUTES**  
**June 29, 2009**

**Present:** Whitney, Rebbie, Chip, Gary, Liz, Jenny, DaveMc, Becki, Kathy, Don, Melanie.

**Apologies:** DJ, Al.

**Absent:** RJ

**MMA**

- We need to draft a note of thanks to Mike Franklin for the fundraiser. Whitney
- Taxes – Whitney
- Pepco refund – RJ

**Finance**

- Making Waves/Tent Nights: Chip will prepare a balance sheet following each Making Waves or Tent Night on which income and expenses for the event will be reported.
- The Board will discuss how to document Making Waves and Tent Nights procedures in the future.
- The Board decided to tip the lifeguards \$20 each and the pool manager \$25 on Making Waves and Tent Nights.
- Request for termination of membership and refund: A partial refund was agreed.
- We received a proposal to add new ice cream options at the pool. Rebbie will communicate the Board's concerns to the person who made the proposal. They include: Inventory control, Accurate accounting, Risk of loss due to power outage, Need for dependable, locking freezer, Liability for food poisoning, Need for written contract. Other discussion points include: We will continue to sell Briggs ice cream, Need for clear signage about the different prices of ice cream, Need to reprogram the cash register, Need to retrain the gate guards, Idea: sell premium ice cream only during limited hours when a member is present to supervise sales.

**Communications**

- Report on Membership Meeting : Whitney reported that the bylaws passed with two minor amendments; A member asked why we don't have a bigger reserve; Whitney responded that we plan to develop one.
- Ops Manual: The Board resolved to add a note to the PG Pool Web site stating that anyone who wants to view selected passages of the ops manual can ask to see it.
- DJ will send a weekly e-mail to members
- Chip will communicate with Making Waves and Tent Night coordinators about announcements
- Other Board members should communicate their announcements to DJ for inclusion in the weekly e-mail: Lost and found and assistance with watering the new sod.
- Promo Flyer: DJ will coordinate some edits and photo changes to the promotional flyer and post it to the Web site.

**Membership**

- We have 356 memberships as of 6/29/2009.
- Welcoming Committee Update: Jennie is moving forward with recognition of the poolio of the week and Jennie is forming a bike committee to promote biking to the pool; members include Phil Koopman and Chris Doyle. There are plans to hold a trailer-building workshop.

**Physical Plant**

- Gary will investigate the cost of a truckload of gravel for the back alley
- Gary will talk to RJ about the run-off problem by the outdoor shower
- Becki will run a workday on Friday, July 3, 9-12
- Kathy or Rebbie will solicit volunteers for midweek mowing and weedwhacking
- New items on the to-do list:
  - Re-hang the broken door in the women's bathhouse
  - Dispose of the old ice machine
- Outstanding items:
  - Toddler Pool: A. Grate and B. Caulking; C. Fan and window in kitchen D. Ladies bath lights.
- We will install a mirror so that the gate guard can better see what occurs below the shelf level of the desk. Physical Plant.
- A new member with carpentry skills said he would tackle buying and putting in the louvered doors we want in the kitchen.
- Wading pool/new caulk – DaveMc.
- Fluorescent lights in changing rooms: DaveMc will replace the existing 8' fixtures with more modern and efficient 4' units (2 each, 16 total). We can use the same circuits and existing wiring and install light switches at the same time.
- Will is researching prices on a more accurate and complete materials list for the new circuits in the kitchen and porch. OK

### **Pool Management**

- Closing procedures changes: The cash register will close at 8:45. The bathrooms will close at 8:55. The Board will discuss how to discourage people from remaining on the grounds until after 9:00.
- Partial membership dates: The Board resolved to change the partial membership dates for this year and future years to July 15, August 1, and August 15.
- The Management Committee had no updates
- The Board asked the Management Committee to communicate with LH about cleaning up the gate guard area and bench behind it and about better cleaning of the bathhouse.
- Ops Manual
  - Whitney is waiting for Becki to write up some sections.
  - Rebbie will find a member who will review the manual against the Web page and identify discrepancies.
  - The Board resolved to add a note to the PG Pool Web site stating that anyone who wants to view selected passages of the ops manual can ask to see it.

Next meeting July 16 at 7:00