

Prince George's Swimming Pool Inc.
Board Meeting
Minutes
March 11, 2012

Present: Mary Melchior, Don Stewart, David McCandlish, DJ Nolan, Stacy Smith, Tiffani Bois, Paul Rondelli, Tanya Renne.

Apologies: Stefano Delens, Colin Strauss-Riggs, Dave deRosa, Lothlorien Redmond, Michael Brehl.

Absent:

Also Present: Jim Groves, Katherine Arredondo (SolarCity).

MMA

- The board requested a shorter version of the Operations Manual. DN
- Financial Update: some questions to resolve re relatively large changes in expenditures/costs between 2010 and 2011 for some categories. DMc to investigate. Error in output, no large changes in fact happened. Done
- We need to implement a proper party-payments tracking process. Gate guards will be enabled in this. Print out guest list to check against payments and attendance? TR/LR
- Dave McCandlish and Don need to review the bottled water contract and costs for the 2011 season. DMc/DS Held over.
- Committee Review: Each committee chair or co-chair was asked to write up a description of the committee responsibilities and guides to important activities that fall under their purview. This will be included in the Operations Manual.
 - **Board** Mary; **Membership** Tanya; **Physical Plant** Andy/RJ; **Special Events** Dave; **Welcoming:** We need to resuscitate this for next season with events on weekends in the early season – esp. the first weekend. Movie/dessert/open mics. Linda/Christie/JodiBeth/Jenny + others; **Pool Management** Lothlorien; **Finance** Michael

COMMITTEE REPORTS

Board

- Election: Mary proposed Dave DeRosa to be the fifth Executive Committee member. Agreed.

Executive Committee Report:

At our meeting on 3/4, we agreed that:

- Mary would contact the parking folks to chase our \$6,000. – DaveMc to send them a form that will allow them to pay us
- We will ask Andy if he would oversee the painting of both bathhouses
- DaveMc would arrange for the purchase of new lane lines and a credit-card compatible cash register
- Mary would regenerate the Finance Committee
- DJ would arrange for the membership form to include a box to recruit new members to the committees as a means of seeing if they are interested in joining the Board
- DJ would price signs

Co-op

Membership

- Database Update
 - Tanya reported on the changes to the database. The only way to avoid prepaying co-op fee is to pay by check. Need to pick up checks from the PO Box on April 30. Need to review the wording on the join form.
- First Newsletter – Topics
 - Workdays/Membership Dates/Committee Membership – there is a new process please be patient.

- Rule Changes/Rewording – all approved.
 - There are no partial refunds; the entire membership’s co-op obligation must be completed before a refund request will be honored.
 - Senior co-op fee -- \$25
 - Reworded: There is a special membership exception to accommodate a family unit that separates for some reason. Should the parents in a membership separate and live in separate domiciles, they and their children may keep applying as a single unit as long as each parent remains single or does not include a new partner in their membership. The intent of this exception is to allow the children and family members to remain involved in the community without the burden of having to pay for two separate memberships.
 - Reworded: In order to keep things at the PG Pool running smoothly, every member 20 or older is required to either pay a co-op fee or to fulfill 2.5 co-op hours. To fulfill the co-op hour obligation members may choose to commit to a seasonal job; participate in a scheduled workday.
 - Reworded: Party Registration Fee: \$35.00 (\$10 for the party plus a \$25 guest deposit.) This fee covers the first eight guests. The balance must be paid by the member at the end of the party. There are no refunds. In the case of inclement weather, parties may be rescheduled if a slot exists on the new date.)
 - Houseguests may join a membership for up to a month for a fee of \$75 per adult and \$20 per dependent child. Please contact a Board Member for details.
 - Reworded DEFINITIONS
 - **Child:** under age 2 on Opening Day
Dependent child: age 2 through 20 on Opening Day unless a membership consists of a single individual whose age is 18-20. Individual memberships for 18-20-year-olds will be charged at the adult rate.
Adult: aged 21 to 59 on Opening Day
Senior: age 60 or over on Opening Day
 - A babysitter may not be a member of the immediate family.

Physical Plant

- Katherine Arredondo gave a presentation about the solar panel proposal on the bathhouses. The board asked lots of questions. There is a six-month waiting period for installation. The board subsequently voted to pursue this and a contract has been proffered.
- Workdays start March 24 and then every two weeks. Clearing the alley and cutting the grass are the first priorities.

Special Events

- Update on country club license: Mary reported: License is still being researched as the option we initially pursued was for 501(c)3s, which we are not.

Pool Management

- Contract – still being negotiated. Stacey/Lothlorien
Repairing chairs – ask Bruce for a price.

Finance

- McFarland – no news. Court-scheduled settlement day is April 13.

Communications

Welcoming

Future meetings

- April 15 at 4:00.

Tabled discussions/items for the post-season

- DN to write up:
 - Reports on both membership meetings for the record – September is done, June to come.
 - Update the Ops Manual to include rule changes, injury forms to the pool's insurance company and the new protocol on allowing people to view the grounds.